

## MOE Independent Schools Bursary Scheme (ISB) Eligibility Criteria And Benefits

Eligibility Criteria - Student is a Singapore Citizen, and meets one of the income criteria shown in the table below.

Tenure of Bursary - All IS Bursary cases approved will be valid till December of the year.

**Fresh applications will have to be submitted for each academic year.**

Effective Month – Student can apply any time of the year. The effective month will be the month the application is **approved**. (***There will be no backdating of effective month***)

- a) Income Criteria and Benefits - From 1 April 2015, the income limits and revised benefits are as shown in the Table below:

Monthly GHI	Monthly PCI	Benefits
Not exceeding \$2,500	Not exceeding \$625	<ul style="list-style-type: none"> <li>• 100% school and miscellaneous fees subsidy</li> <li>• Free textbooks and school attire (secondary); \$750 bursary (JC)</li> <li>• Full subsidy for exam fees<sup>1</sup></li> <li>• School Meals Programme @ \$2.50 x 7 meals per week (Secondary level)</li> <li>• Transport subsidy: \$120 in transport credit per annum (or \$10 per month)</li> </ul>
\$2,501 - \$4,000	\$626 - \$1,000	90% school and miscellaneous fees subsidy
\$4,001 - \$5,000	\$1,001 - \$1,250	70% school and miscellaneous fees subsidy
\$5,001 - \$6,000	\$1,251 - \$1,500	50% school and miscellaneous fees subsidy
\$6,001 to \$7,200	\$1,501 to \$1,800	33% school and miscellaneous fees subsidy

*Note:*

### **MOE Scholars Granted ISB**

Since 2008, the value of MOE Scholarships (including Edusave scholarships) has been capped at \$2,400 per annum.

An MOE scholar may apply for ISB to subsidise the remaining school fees.

An MOE scholar granted ISB with 100% school fees subsidy will have his entire school fees subsidised.

An MOE ISB recipient who is eligible for partial subsidy of school fees (33% to 90%) and is also a recipient of MOE scholarship, special award or bursary which provide part payment of school fees, the total fee subsidy received by him will be capped at the annual school fees charged by each independent school less the annual amount of school and standard miscellaneous fee payable if he were in government school.

See more at: <http://www.moe.gov.sg/education/financial-assistance#sthash.OeTPfwVW.dpuf>

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Exam fees for GCE 'O' and 'A' levels have been waived for all Singapore Citizen students in Government-funded schools from 2015.

**EXPLANATORY NOTES (Please read the explanatory notes carefully)**

1. The student needs to satisfy **either** the Gross Household Income (GHI) or the Per Capita Income (PCI) criterion. PCI is computed based on the GHI divided by the number of members in the household. Household members include the student, his/her parents, grandparents and unmarried siblings living at the same address.

Other dependents living in the same household may be included on a case-by-case basis. *These include:*

- (i) Relatives who are old or sick and are unemployed and dependent on the family (e.g. great grandparents, grand uncle, disabled niece, etc); and
- (ii) Child dependents (e.g. cousin whose parents cannot be located and the family is the legal guardian of the child).
  - *If the PCI criterion is used and the household members include grandparents or other dependents, copies of their NRICs are to be submitted to prove that they are living at the same address. If child dependents are included, relevant legal documents are required to prove that they are under the custody of the family.*

2. Household Income is the **total income** of family members who stay in the same household.

Gross income is income including regular allowances before deducting CPF contribution. Household income is the total income earned by ALL members of the household. It includes alimony (maintenance income) received by a divorced mother; pension received by a household member who is a pensioner; regular overtime allowance, meal and transport allowance etc and income from other sources such as rental or investment income.

It excludes bonuses, ad hoc overtime allowance, full- time National Service allowance received by NS men, severance compensation and insurance payouts.

3. For students who have no parents and are staying with a legal guardian, the household income of the legal guardian would be considered.
4. Maintenance income received by divorcee is to be included in household income. Marital Status Verification (eg: Deed of Separation/Divorce Certificate/Writ of Divorce) to be submitted.
5. For widows / widowers, please submit a copy of Death certificate of spouse.
6. Dependent children refer to:
  - unmarried children 16 years of age and under,
  - unmarried children over 16 years receiving full time education  
(*copy of Student Pass or Letter from School/College/Institute of Learning for persons who are above 16 years old to confirm student status*), or
  - unmarried handicapped children.
7. If the income earner is on no-pay leave for 6 months or less, he/she is not unemployed. His/her monthly income in months when she/he was not on no-pay leave should be assessed.
8. Severance compensation and insurance payment are not to be included as household income.
9. If a family member is unemployed, he/she needs to submit **Annex A** declaring that since when (i.e. the month and year) he/she has been unemployed.
10. For 100% fee subsidy cases, reimbursement for \*textbooks and school attire can be submitted at the school's Admin Office. Hence please retain original receipts for purchases made.

A copy of the Reimbursement Form can be obtained from the school Admin Office. \*(Applicable For Year 1 to Year 4 ISB Recipients who are eligible for 100% Fee Subsidy ONLY).

**NEED NEW COMPUTER AT SUBSIDISED PRICE?**

1. Students from low income households who wish to own a new computer at a subsidised price can apply for one under the NEU PC Plus Programme administered by the Infocomm Development Authority of Singapore (IDA). Under this Programme, each eligible household may apply for one computer once every 3 years, regardless of the number of school-going children and/or household members with permanent disability.

Income Eligibility Criteria

1. The Applicant's combined gross monthly household income must not exceed \$3,400 OR the per capita income of the Applicant's household must not exceed \$900. If there is a permanently disabled household member, per capita income must not exceed \$1125.

(Refer to Application Form for information on eligibility criteria)

2. For parents who wish to apply, you can get a copy of the application form from the school's Admin Office or visit the website ([www.ida.gov.sg/neupc](http://www.ida.gov.sg/neupc)) to download a copy of the application form. Submit completed form(s) and supporting documents to the school's Admin Office or directly to the relevant appointed lead agency for processing (refer to the application form).
3. For details about the NEU PC Plus Programme, please visit [www.ida.gov.sg/neupc](http://www.ida.gov.sg/neupc) or contact Tel: 6684 8858.

**MOE Independent School Bursary (ISB) Scheme - School Meals Programme (SMP)**

1. With effect from Jun 2016, MOE has extended the **School Meals Programme (SMP)** to secondary school students who are on MOE's Independent School Bursary (ISB) Scheme and receiving 100% fee subsidy.
2. As the SMP is only extended to Secondary school students, only students in Year 1 to 4 receive the SMP subsidies.
3. Eligible students to collect the meal coupons from the general office to use for meals purchased from the school canteen.

**NUS HIGH SCHOOL OF MATH AND SCIENCE  
APPLICATION FOR MOE INDEPENDENT SCHOOLS BURSARY SCHEME (ISB)**

[You will be required to submit supporting documents specified, together with this form.]

**Section 1 : Particulars of Student**

Name of Student: (Underline Surname)				S'pore Birth Cert / S'pore NRIC No. :	
NUS High School Student ID No.:	<b>H</b>	Mentor Group:	<b>M</b>	Contact No.:	
MOE scholarship recipient?	EESIS <input type="checkbox"/> ESIP <input type="checkbox"/> Others: _____ (Pls indicate scheme) None <input type="checkbox"/>			A MOE ISB recipient in the past year? Pls circle - Yes: ISB _____ % Year _____ - No	
<b>Home / Mailing Address :</b>					

**Section 2 : Particulars of Household Members**

- Please include details of the parents, unmarried siblings and grandparents of the child if they are living in the same household.
- Income should be reflected before CPF deduction. However, full-time National Service (NSF) allowance should be excluded.

S'pore NRIC / S'pore Birth Cert. Number:	Name as in S'pore NRIC / S'pore Birth Cert.	Relationship (with student)	Age	Marital status	Occupation & Name of Employer/Company (including self-employed person)	Gross Monthly Income S\$
<b>GROSS household income :</b>						<b>S\$</b>

**Note: Supporting Documents required to be attached with Application.**

1. Household members who are employed are required to submit their **latest payslip or a letter from their employer certifying their income.**
2. Household members who are self-employed are required to attach their latest Income Tax Notice of Assessment. If the member is not required to pay tax or the tax assessment does not reflect his/her current income status, he is to complete the declaration at **Annex A.**
3. Household members who are unemployed and below age 62 are required to complete a declaration as enclosed in **Annex A** if they are not undertaking full-time studies or are in full-time National Service.
4. If the Gross Household Income in Section 2 (shaded in grey-above) exceeds \$2,500 and there are 5 or more members in the same household (including grandparents), please provide the following additional documents: *Copies of NRIC of household members, other than parents and unmarried siblings. If there are other dependent children with no NRIC, please submit copies of legal documents to show that they are staying in the same household.*

**Section 3 : Other Sources of Income received by the family (if any)**

Note that income from other sources (e.g. pension, alimony, rental income) is to be included as part of household income.

Source/s of Income	Monthly Amount \$

**Section 4 : Modes of Transport between Home and School**

*(Applicable For Year 1 to Year 6 ISB Recipient who are eligible for 100% Fee Subsidy ONLY)*

- If your child/ ward takes public bus/ MRT between home and school, he/ she will receive a transport subsidy of \$120 per annum (pro-rated from the month of ISB application approval to Dec of the same year).

My child takes the following mode of transport between home and school **(Please tick only one box)**

By Public Transport  
*(Subsidy of \$120 per annum<sup>^</sup>)*

Walk to School *(No Subsidy)*

By Own Transport *(No Subsidy)*

*(<sup>^</sup>Pro-rated from the month of ISB application approval to December of the same year.)*

**Section 5 : Request for Free Textbooks and School Attire**

*(Applicable For Year 1 to Year 4 ISB Recipient who are eligible for 100% Fee Subsidy ONLY)*

If your child/ward is granted ISB for **100% fee subsidy** and requires free textbooks and school attire, please tick (✓) against the box below on what are the item(s) required.

You may tick more than one box.

- Please submit **original receipts** for reimbursement.
- Reimbursement Forms can be obtained from the school's Admin Office.

Textbooks *(for core subjects only)*  PE attire *(2 sets)*  School uniforms *(2 sets)*

Shoes *(1 pair-Max claimable amount is S\$30.00)*  Socks *(2 pairs- Max claimable amount is S\$10)*

**Section 6 : Declaration**

I, (name of parent / guardian) \_\_\_\_\_, NRIC No. \_\_\_\_\_ hereby declare that the information provided above is true to the best of my knowledge. I undertake to refund the value of benefits received by my child if any of the information is found to be false later on. I accept that the school can request for additional information to assess the financial needs of my household and to reassess the financial assistance provided at any time during the course of the year. I understand that the information given by me in this form or any part thereof may be shared with other Government departments, statutory boards, or entities involved in the administration of social assistance, and I consent to this being done.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent / Guardian

**DECLARATION OF UNEMPLOYMENT / INCOME FROM SELF-EMPLOYMENT**

- Note: A household member declaring that he/she is **unemployed** is to **complete Part A, B and D.**
- Note: A **self-employed** household member declaring his/her income is to **complete Part A, C and D.**
- **Note: Please print/ request for extra copies of Declaration Form if needed.**

**PART A:**

To : Principal, NUS HIGH SCHOOL

**APPLICATION FOR MOE ISB FOR:**

STUDENT'S NAME : \_\_\_\_\_

STUDENT'S BIRTH CERTIFICATE NO. / NRIC NO.: \_\_\_\_\_

**PART B: Declaration Of Unemployment**

I, (Name) \_\_\_\_\_, NRIC No: \_\_\_\_\_,

hereby declare that I have been without a job since (Month) \_\_\_\_\_ (Year) \_\_\_\_\_.

- I have NO other sources of income and I am NOT required to furnish any Income Tax Returns.
- I have other sources of income which I have declared in Section 3.

**PART C: Declaration Of Monthly Income By Self-Employed Household Member**

For: Members **not** required to pay tax or the tax returns **does not reflect** his/her current income status.  
 (Please note that self-employed household members with supporting income tax documents need **not** complete this section)

I, (Name) \_\_\_\_\_, NRIC No: \_\_\_\_\_,  
 hereby declare that I am working as (Occupation) \_\_\_\_\_ and my  
 monthly income is S\$ \_\_\_\_\_.

- \* I am not required to submit Income Tax Assessment Return for the reason given below:  
 (Please submit supporting document)

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- \* The latest Income Tax Assessment Return submitted by me does not reflect my current income status for the reason given below:

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\* Please tick the relevant box.

**PART D: Signature and Date**

I, (name of parent / guardian) \_\_\_\_\_ NRIC No. \_\_\_\_\_ declare that  
 the information provided above is true to the best of my knowledge. I undertake to refund the value of  
 financial assistance received if any of the information is found to be false later on.

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 Signature

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 Date

-Please note that incomplete submission will not be processed.